



*Republic of the Philippines*  
**ZAMBOANGA CITY WATER DISTRICT**  
Pilar St., Zamboanga City

EXCERPTS FROM THE MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR LOT NO. 2019-002 (P.R. NO. 19-0099 – SUPPLY & DELIVERY OF PVC MATERIALS FOR VARIOUS CAPITAL IMPROVEMENT PROJECT) AND (P.R. NO. 19-0125 – SUPPLY & DELIVERY OF PVC MATERIALS FOR VARIOUS CAPITAL IMPROVEMENT PROJECT) HELD AT THE 3<sup>RD</sup> FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON JULY 2, 2019

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Present were:

Michael Angelo M. Carbon	-	Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
Efren C. Salvacion	-	Regular Member
Jennifer P. Sison	-	Head, BAC Secretariat

Prospective Bidder:

Arnold Tacadao	-	representing Up-Town Industrial Sales, Inc.
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**Minutes Meeting No. 2019-07-02-Lot No. 2019-002**  
**Series of 2019**

**Part I. Call to Order**

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

**Part II. Business Matters**


- A. Pre-Bid Conference under Public Bidding for Lot No. 2019-002 (P.R. No. 19-0099 – Supply & Delivery of PVC Materials for Various Capital Improvement Project) and (P.R. No. 19-0125 - Supply & Delivery of PVC Materials for Various Capital Improvement Project)**
1. Letter of Invitation was sent to COA and observers, however no observer was present for the pre-bid conference.
  2. Also, the end-user/requisitioner was invited, however failed to attend the pre-bid conference.

3. Chairperson Carbon said that the Approved Budget Cost (ABC) is in the amount of Four Million Eight Hundred Five Thousand Four Hundred Seven Pesos and Eighty-Four Centavos (P 4,805,407.84).
4. An addendum will be issued to incorporate the changes in the bidding documents – Schedule of Requirements and Technical Specifications, particularly the Notes as per purchase request, the following:
  - Nominal/Diameter (inside diameter) for all items
  - Material testing in accordance to Bureau of Product Standard (BPS)
  - Random testing of pipes during delivery, however testing fees incurred will be shouldered by the winning bidder. The pipes must be tested in any independent, DOST-accredited laboratory and should pass the standard set by DOST.
5. Also, to incorporate in the Addendum to be issued:
  - Pipes shall be marked (engraved) with the following information:
    - i. Manufacturer's Name
    - ii. Brand
    - iii. Nominal outside diameter
    - iv. Batch number
    - v. Year manufactured
    - vi. The word "WATER" at intervals not more than 1-meter apart
    - vii. White engraved markings  $\leq 0.15\text{mm}$  for wall thickness of 12mm and  $\leq 0.30\text{mm}$  for wall thickness  $> 12\text{mm}$
6. It was discussed that an Addendum will be issued regarding number of copies of bid documents to be submitted: one (1) original copy and two (2) copies (copy no. 1 and copy no. 2). Copy No. 2 will be furnished to COA.
7. Mr. Arnold Tacadao requested for the marking to be "printed" instead of "engrave", to which Chairperson Carbon answered that its request is duly noted, if found meritorious, a corresponding Addendum will be issued.
8. Ms. Jennifer Sison, Head of BAC Secretariat informed that the Office of the General Manager issued her a Memorandum dated November 15, 2011. Stated in said memorandum are the information/specification that must be contained in the procurement of PVC Pipes, one of which is "White engraved markings  $\leq 0.15\text{mm}$  for wall thickness of 12mm and  $\leq 0.30\text{mm}$  for wall thickness  $> 12\text{mm}$ ".

9. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:

Reviewed by:

  
**AMOR E. CONSTANTINO**  
BAC Secretariat - Member

  
**JENNIFER P. SISON**  
BAC Secretariat – Head

Noted by:

  
**MICHAEL ANGELO M. CARBON**  
BAC Chairperson