



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
Pilar St., Zamboanga City

EXCERPTS FROM THE MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 19-0029 – SUPPLY & DELIVERY OF PVC MATERIALS FOR VARIOUS CAPITAL IMPROVEMENT PROJECT (CIP) HELD AT THE 3RD FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON JULY 4, 2019

Present were:

Michael Angelo M. Carbon	-	Chairperson
Louella A. Aguilera	-	Vice-Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
Efren C. Salvacion	-	Regular Member
David Capopez	-	Regular Member
Jennifer P. Sison	-	Head, BAC Secretariat

Minutes Meeting No. 2019-07-04-19-0029
Series of 2019

Part I. Call to Order

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

Part II. Business Matters

A. Pre-Bid Conference under Public Bidding for Purchase Requisition No. 19-0029 – Supply & Delivery of PVC Materials for Various Capital Improvement Project (CIP)

1. Letter of Invitation was sent to COA and observers, however no observer was present for the pre-bid conference.
2. Also, the end-user/requisitioner was invited, however failed to attend the pre-bid conference.
3. No prospective bidders attended the pre-bid conference for this particular purchase requisition.
4. Chairperson Carbon said that the Approved Budget Cost is in the amount of One Million Eight Hundred Seventy Thousand Eight Hundred Fourteen Pesos (P 1,871,814.00).
5. Bid opening will be on July 18, 2019.

6. It was discussed that an Addendum will be issued regarding number of copies of bid documents to be submitted: one (1) original copy and two (2) copies (copy no. 1 and copy no. 2).
7. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:


AMOR E. CONSTANTINO
BAC Secretariat - Member

Reviewed by:


JENNIFER P. SISON
BAC Secretariat – Head

Noted by:


MICHAEL ANGELO M. CARBON
BAC Chairperson