



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
Pilar St., Zamboanga City

EXCERPTS FROM THE MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 19-0164 – SUPPLY & DELIVERY OF GRAVEL, ITEM 200, ITEM 201 & WASHED SAND FOR SALINTUBIG PROGRAM HELD AT THE 3RD FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON JULY 2, 2019

Present were:

Michael Angelo M. Carbon	-	Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
Efren C. Salvacion	-	Regular Member
Jennifer P. Sison	-	Head, BAC Secretariat

Prospective Bidder:

Aurel B. Cenas	-	representing AU Trading
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Minutes Meeting No. 2019-07-02-19-0164
Series of 2019

Part I. Call to Order

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

Part II. Business Matters

A. Pre-Bid Conference under Public Bidding for Purchase Requisition No. 19-0164 – Supply & Delivery of Gravel, Item 200, Item 201 & Washed Sand for Salintubig Program

Approved Budget Cost (ABC): P 819,338.00

1. Letter of Invitation was sent to COA and observers, however no observer was present for the pre-bid conference.
2. Also, the end-user/requisitioner was invited, however failed to attend the pre-bid conference.
3. Chairperson Carbon said that the Approved Budget Cost is in the amount of Eight Hundred Nineteen Thousand Three Hundred Thirty-Eight Pesos (P 819,338.00).

4. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. Similar contracts shall refer to Hardware and Construction Supplies.
5. Bidding documents is in the amount of one thousand pesos (P 1,000.00).
6. Bidding documents can be downloaded in the website of the Procuring Entity as well as PhilGEPS. Also, it may be procured thru the BAC Secretariat.
7. Bid Opening will be on July 16, 2019 at 2PM, BAC Room, 3d Floor, ZCWD Main Building, Pilar Street, Zamboanga City.
8. Delivery Period is fifteen (15) calendar days upon receipt of Notice to Proceed (NTP).
9. Chairperson Carbon said that request for extension must be made at least three (3) days prior to the expiration of delivery period and the maximum day to extend is another 15 days.
10. It was discussed that deliveries on weekends must be coordinated with Mr. Johnny Demayo of Property Section.
11. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:


AMOR E. CONSTANTINO
BAC Secretariat - Member

Reviewed by:


JENNIFER P. SISON
BAC Secretariat – Head

Noted by:


MICHAEL ANGELO M. CARBON
BAC Chairperson