



*Republic of the Philippines*  
**ZAMBOANGA CITY WATER DISTRICT**  
Pilar St., Zamboanga City

EXCERPTS FROM THE MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 19-0094 – SUPPLY & DELIVERY OF GRAVEL, WASHED SAND, ITEM 200 & ITEM 201 FOR VARIOUS CAPITAL IMPROVEMENT PROJECT (CIP) (2<sup>ND</sup> BIDDING) HELD AT THE 3<sup>RD</sup> FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON JULY 23, 2019

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Present were:

Louella A. Aguilera	-	Vice-Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
Efren C. Salvacion	-	Regular Member
David Capopez	-	Regular Member
Jennifer P. Sison	-	Head, BAC Secretariat

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**Minutes Meeting No. 2019-07-23-19-0094**  
**Series of 2019**

**Part I. Call to Order**

Upon determination of a quorum the meeting was called to order by the BAC Vice-Chairperson at 2:00 pm.


**Part II. Business Matters**

**A. Pre-Bid Conference under Public Bidding for Purchase Requisition No. 19-0094 – Supply & Delivery of Gravel, Washed Sand, Item 200 & Item 201 for Various Capital Improvement Project (CIP) (2<sup>nd</sup> Bidding)**

1. Letter of Invitation was sent to COA and observers, however no observer was present for the pre-bid conference.
2. Also, the end-user/requisitioner was invited, however failed to attend the pre-bid conference.
3. No prospective bidders attended the pre-bid conference for this particular purchase requisition.
4. Vice-Chairperson Aguilera said that the Approved Budget Cost (ABC) is in the amount of Nine Hundred Fifty-One Thousand Six Hundred Eighty-Four Pesos (P 951,684.00).

5. Vice-Chairperson Aguilera said to proceed with the bid opening on August 8, 2019.
6. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:

  
**AMOR E. CONSTANTINO**  
BAC Secretariat - Member

Reviewed by:

  
**JENNIFER P. SISON**  
BAC Secretariat – Head

Noted by:

  
**LOUELLA A. AGUILERA**  
BAC Vice-Chairperson