



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
Pilar St., Zamboanga City

EXCERPTS FROM THE MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 19-0025 – SUPPLY & DELIVERY OF VALVES FOR VARIOUS CAPITAL IMPROVEMENT PROJECT (CIP) (2ND BIDDING) HELD AT THE 3RD FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON AUGUST 22, 2019

Present were:

Michael Angelo M. Carbon	-	Chairperson
Louella A. Aguilera	-	Vice-Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
Efren C. Salvacion	-	Regular Member
Reynaldo R. Cabilin	-	End-user
Jennifer P. Sison	-	Head, BAC Secretariat

Minutes Meeting No. 2019-08-22-19-0025
Series of 2019

Part I. Call to Order

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

Part II. Business Matters

A. Pre-Bid Conference under Public Bidding for Purchase Requisition No. 19-0025 – Supply & Delivery of Valves for Various Capital Improvement Project (2nd Bidding)

Approved Budget Cost (ABC): P 270,660.00

1. Letter of Invitation was sent to COA and observers, however no observer was present for the pre-bid conference.
2. No prospective bidders attended the pre-bid conference for this particular purchase requisition.
3. Chairperson Carbon mentioned that the Approved Budget Cost (ABC) is in the amount of Two Hundred Seventy Thousand Six Hundred Sixty Pesos (P 270,660.00)

4. Chairperson Carbon said that the end-user has changes in the specification for 25mmØ air release valve.
5. End-user Reynaldo Cabilin said that the change is from flange type to thread.
6. Based on the recommendation of end-user thru ECD Memo No. 2019-07-12, the revised specification will be adopted and an Addendum will be issued.
7. A letter of clarification dated August 17, 2019 was submitted by Uni-Field Enterprises, Inc. In its letter, it stated, "With reference to above, we would like to inform you that as per requirements/condition for 25mmØ automatic air release valve. Your requirement is valve shall be flange type. The flange type is only available for sizes 50mm and above. All valves below 50mm are threaded type. No manufacturer according to your requirement produce flange end connection."
8. Mr. Cabilin said that only threaded type is available.
9. It was discussed that the query raised in the letter of Uni-Field Enterprises is already covered in the ECD Memorandum 2019-07-12.
10. Chairperson Carbon said to proceed with the bidding.
11. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:


AMOR E. CONSTANTINO
BAC Secretariat - Member

Reviewed by:


JENNIFER P. SISON
BAC Secretariat – Head

Noted by:


MICHAEL ANGELO M. CARBON
BAC Chairperson