



*Republic of the Philippines*  
**ZAMBOANGA CITY WATER DISTRICT**  
Pilar St., Zamboanga City

EXCERPTS FROM THE MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 19-0028 – SUPPLY & DELIVERY OF C.I. MATERIALS FOR VARIOUS CAPITAL IMPROVEMENT PROJECT (CIP) (2<sup>ND</sup> BIDDING) HELD AT THE 3<sup>RD</sup> FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON JULY 30, 2019

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Present were:

Michael Angelo M. Carbon	-	Chairperson
Louella A. Aguilera	-	Vice-Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
David C. Capopez	-	Regular Member
Efren C. Salvacion	-	Regular Member
Jennifer P. Sison	-	Head, BAC Secretariat

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**Minutes Meeting No. 2019-07-30-19-0028**  
**Series of 2019**

**Part I. Call to Order**

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

**Part II. Business Matters**

**A. Pre-Bid Conference under Public Bidding for Purchase Requisition No. 19-0028 – Supply & Delivery of C.I. Materials for Various Improvement Project (CIP) (2<sup>nd</sup> Bidding)**

**Approved Budget Cost (ABC): P 1,068,608.48**

1. Letter of Invitation was sent to COA and observers, however no observer was present for the pre-bid conference.
2. Also, the end-user was invited, however failed to attend the pre-bid conference.
3. No prospective bidders attended the pre-bid conference for this particular purchase requisition.
4. It was discussed that the Inspection and Test to be conducted as well as partial delivery/payment will be inquired from the end-user and necessary Addendum will be issued.

5. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:

Reviewed by:

  
**AMOR E. CONSTANTINO**  
BAC Secretariat - Member

  
**JENNIFER P. SISON**  
BAC Secretariat – Head

Noted by:

  
**MICHAEL ANGELO M. CARBON**  
BAC Chairperson