



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
Pilar St., Zamboanga City

MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 20-0011 – SUPPLY & DELIVERY OF VARIOUS BRASS FITTINGS FOR USE IN NEW TAPPING MATERIALS AND TO BE CARRIED IN STOCK FOR YEAR 2020 HELD AT THE 3RD FLOOR, BAC ROOM, ZCWD MAIN BUILDING, PILAR STREET, THIS CITY ON FEBRUARY 13, 2020

Present were:

Michael Angelo M. Carbon	-	Chairperson
Louella A. Aguilera	-	Vice-Chairperson
Atty. Vincent F. Fernandez	-	Regular Member
Efren C. Salvacion	-	Regular Member
David Capopez	-	Regular Member
Amor E. Constantino	-	Member, BAC Secretariat

Minutes Meeting No. 2020-02-13-20-0011
Series of 2020

Part I. Call to Order

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

Part II. Business Matters

A. Pre-Bid Conference under Public Bidding for Purchase Requisition No. 20-0011 – Supply & Delivery of Various Brass Fittings for use in Newtapping Materials and to be carried in stock for year 2020

1. Letter of Invitation was sent to COA and observers, however no observers were present for the pre-bid conference.
2. Also, the end-user/requisitioner was invited, however failed to attend the pre-bid conference.
3. No prospective bidders attended the pre-bid conference for this particular purchase requisition.
4. Chairperson Carbon said that the Approved Budget Cost is in the amount of Four Million Sixty-One Thousand Two Hundred Pesos (P 4,061,200.00).

Minutes of Pre-Bid Conference under Public Bidding dated February 13, 2020 for Purchase Requisition No. 20-0011 – Supply & Delivery of Various Brass Fittings for use in Newtapping Materials and to be carried n stock for year 2020

5. For Item No. 1: Brass Ball Valve w/ Lock wing 12mm – 1800 pcs, it was discussed that this is the correct description. Chairperson Carbon inquired if there is no other variant, which BAC Member Engr. Salvacion answered that there is only one kind.
6. It was discussed that Item No. 2: Brass Corporation Cock, Clamp Type 19mmØ ISO O.D. intended for HDPE Pipe SDR11 19mm I.D. (3/4") will be revised to **Brass Corporation Cock, Clamp Type intended for HDPE Pipe SDR11. 19mm I.D. (3/4")**. An Addendum will be issued regarding this.
7. Chairperson Carbon inquired if no clarification will be made on Item No. 3: Brass Nipple ½" x 2 ½" (12mm x 63mm), which BAC Member Engr. Salvacion answered in the negative.
8. It was discussed that Brass Safety Ball Valve with Key type 12mm will be revised to **Brass Safety Ball Valve with Key type 12mmØ**. An Addendum will be issued regarding this.
9. BAC Member Capopez explained that the outside diameter of P.E. Tubing 19mm I.D. is big. It was agreed that Item No. 5: Single Adaptor 19mmØ Pack Joint, Clamp Type (Brass) intended for P.E. Tubings 19mm (3/4") I.D. will be revised to **Single Adaptor Pack Joint, Clamp Type (Brass) intended for P.E. Tubings 19mm (3/4") I.D.** An Addendum will be issued regarding this.
10. "Manufacturing Test Certificate" as approved by concerned authorized Philippine Government Agency should be submitted during delivery as to compliance to its manufacturing quality standard. Chairperson Carbon inquired as to percentage of the brass content, which BAC Member Capopez answered in the negative while BAC Member Engr. Salvacion said, as long as there is a Certificate. Chairperson Carbon inquired if there was no issue before which Engr. Salvacion answered in the negative.
11. It was agreed that the Delivery Period will be revised from Forty-Five (45) Calendar Days upon receipt of Notice to Proceed (NTP) to Sixty (60) Calendar Days upon receipt of Notice to Proceed (NTP). An Addendum will be issued regarding this.
12. Delivery Point will be at ZCWD Property Section, Motorpool, Pasonanca, Zamboanga City.
13. Chairperson Carbon said to stipulate the provision with regard to Inspection. BAC Member Engr. Salvacion mentioned about Visual/Physical Test and defects should not be more than ten percent (10%).
14. Shop Drawing/Brochure shall be required.
15. There having no other remaining topics for discussion relating to the procurement at hand, BAC proceeded with other matters on the agenda.

Prepared by:


AMOR E. CONSTANTINO
BAC Secretariat - Member

Reviewed by:


JENNIFER P. SISON
BAC Secretariat – Head

Noted by:


MICHAEL ANGELO M. CARBON
BAC Chairperson