



*Republic of the Philippines*  
**ZAMBOANGA CITY WATER DISTRICT**  
Pilar St., Zamboanga City

**MINUTES OF THE PRE-BID CONFERENCE UNDER PUBLIC BIDDING FOR PURCHASE REQUISITION NO. 21-0021 – SUPPLY & DELIVERY OF 1,500 DRUMS LIQUID POLY ALUMINUM CHLORIDE (PAC) AT 200 LITERS/DRUM CONTENT ONLY FOR WATER TREATMENT USE HELD AT BAC ROOM, ZCWD MAIN OFFICE AND VIA VIRTUAL VIDEO CONFERENCING ON MARCH 2, 2021 AT 2PM**

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**Present were:**

Michael Angelo M. Carbon	-	BAC Chairperson
Louella A. Aguilera	-	Vice-Chairperson
Efren C. Salvacion	-	BAC Regular Member
Tedilito R. Sarmiento	-	End-user
Jennifer P. Sison	-	BAC Secretariat – Head
Amor E. Constantino	-	BAC Secretariat – Member

**Absent Were:**

Atty. Vincent F. Fernandez	-	BAC Regular Member
David C. Capopez	-	BAC Regular Member

**Prospective Bidders:**

Gary Betic	-	representing Chemical Research Products Industrial Sales, Inc.
Melquiades Marigomen, Jr.	-	representing Jedaric Chemicals Co., Inc.
Josephine Betic	-	representing Jedaric Chemicals Co., Inc.
Richard Calvez	-	representing Mactan Rock Industries, Inc.

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**Minutes Meeting No. 2021-03-02-21-0021**  
**Series of 2021**

**Part I. Call to Order**

Upon determination of a quorum the meeting was called to order by the BAC Chairperson at 2:00 pm.

**Part II. Business Matters**

Minutes of Pre-Bid Conference under Public Bidding dated March 2, 2021 for Purchase Requisition No. 21-0021 – Supply & Delivery of 1,500 drums Liquid Poly Aluminum Chloride (PAC) at 200 Liters/Drum content only for water treatment use

**Pre-Bid Conference under Public Bidding for Purchase Requisition No. 21-0021 – Supply & Delivery of 1,500 drums Liquid Poly Aluminum Chloride (PAC) at 200 Liters/Drum content only for water treatment use with Approved Budget for the Contract of P 6,900,000.00**

1. After the pre-bid conference of PR No. 21-0020 – Supply & Delivery of 6,000 bags Aluminum Sulfate – 17% for water treatment use, Chairperson Carbon proceeded to the pre-bid conference of PR No. 21-0021 – Supply & Delivery of 1,500 drums Liquid Poly Aluminum Chloride (PAC) at 200 Liters/Drum content only for water treatment use.
2. Observers were invited five (5) days prior to the conduct of the pre-bid conference as per Section 13.3 of the RIRR of RA 9184 however, none of the observers who were invited were present for this particular activity.
3. Chairperson Carbon said the ABC for PR No. 21-0021 is Six Million Nine Hundred Thousand Pesos (P 6,900,000.00).
4. All the prospective bidders present here are planning to participate for this particular PR.
5. Again, I am going to go through the Invitation to Bid. Supply & Delivery of 1,500 drums Liquid Poly Aluminum Chloride (PAC) at 200 Liters/Drum content only.
6. Delivery Period is 240 calendar days upon receipt of Notice to Proceed (NTP) (Staggered Delivery).
7. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project.
8. This is “pass/fail”.
9. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 8153.
10. The bid documents can be downloaded in websites of ZCWD and PhilGEPS.
11. The bid document fee is Ten Thousand Pesos (P 10,000.000). The Official Receipt (OR) shall be presented to the BAC Secretariat in person, by facsimile, or through e-mail and it is not a requirement to be included in the bid documents.

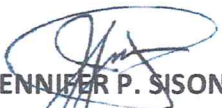
12. The deadline for the submission of the bid as well as the opening will be on March 16, 2021 at 2:00 pm at this office. We still require the physical submission of bids through courier or hand-carry. Electronic submission is still not accepted as of this time.
13. With regard to Technical Specifications, the bidder must state either "Comply" or "Not Comply" against each technical parameter, to be safer, put "Comply" in all rows.
14. Chairperson Carbon said, it is there in the technical specifications, per delivery, only the PIPAC is stated here, BAC Sec, kindly addendum, it is standard in our biddings that require PIPAC as well as we also accept DOST-ITDI.
15. Chairperson Carbon said it is staggered delivery. There are a total of seven (7) deliveries. Chairperson Carbon then inquired from end-user, up to how many drums can be accommodated per delivery, to which Mr. Sarmiento answered it can be up to 300 drums.
16. Chairperson Carbon said, so, minimum of 225, maximum of 300. Kindly take note of that including the NTU requirements.
17. Chairperson Carbon said for bidders to kindly take note on the Class "A" documents as I mentioned it earlier in the pre-bid. It is the responsibility of the bidders to review the submissions.
18. Chairperson Carbon inquired if bidders have questions. Mr. Marigomen from Jedaric Chemicals responded, with regards to the requirement for PIPAC, as per checking with PIPAC, I talked with the head of laboratory, they have a problem now as most of their staff was isolated because they have COVID case there, so the processing of sample is extended.
19. Chairperson Carbon said there is DOST-ITDI. Chairperson Carbon inquired if end-user Mr. Sarmiento has inputs on this. End-user Mr. Sarmiento inquired, what is their concern? Unable to cope with the number of days? Mr. Marigomen from Jedaric Chemicals reiterated, I talked with the head of PIPAC laboratory and the problem is that their work force is limited as their staff is isolated. So, their processing for testing would take much longer. End-user Mr. Sarmiento said, what is important is that they will submit the sample before or during the opening of bids.
20. Chairperson Carbon said, here, they must submit 1 Liter sample together with the requirement result of analysis from PIPAC during opening of bids. So, end-user Sir Ted, even 1 Liter sample that is okay even there is no accompanying PIPAC certificate? Although there are others like DOST-ITDI.
21. End-user Mr. Sarmiento inquired from Jedaric Chemicals if it is not possible in other laboratory, to which Mr. Marigomen answered, our inquiry was based on PIPAC so, I have no idea as to the processing in DOST.

22. Chairperson Carbon said, in as much as possible, we would not like to burden the bidders, we know that COVID has affected really our operations and this is not just to accommodate the request of Jedaric. But on the other hand, water district also needs these chemicals.
23. Mr. Betic from Chemical Research said, “kasi kame nagpatest na rin kame sa PIPAC”, right now so far, same as to what Mr. Marigomen is saying, we also called Ms. Thelma and accordingly, the result from PIPAC will be delayed. Anyway, in the bid documents, it is stated submit sample plus COA (Certificate of Analysis). But we have some option, if PIPAC is necessary, can it be to follow? Because we have not tried yet with DOST, it seems it takes longer with DOST as compared to PIPAC, and because their manpower is also limited.
24. Chairperson Carbon said, it is stated here “Must submit 1 Liter sample and results of analysis from PIPAC during opening of bids”. We will require the 1 Liter sample okay, but then as to results of analysis from PIPAC, we will require it prior to the first payment? Mr. Betic from Chemical Research said, “prior to award na lang sir, para mas maganda”.
25. Chairperson Carbon said, “prior to award kaya na ba? 30 days?” to which Mr. Betic from Chemical Research answered, “kaya na po siguro yun, mahaba na po yun”.
26. End-user Mr. Sarmiento said, prior to award, that means that is the opening of the bid? Chairperson Carbon responded, no, prior to award, so how may days? How long does it take us doon sa process? Ms. Sison, Head of BAC Secretariat said, “mga 30 days”.
27. Mr. Betic from Chemical Research said, “kasi Mr. Chair, mey post-qua pa naman kayo di ba?”
28. Chairperson Carbon said, “during post-qua na lang para doon nyo na ipresent during post qua”. Mr. Betic said, it can also be as part of your documents. Chairperson Carbon inquired if it is okay with end-user Mr. Sarmiento, to which Mr. Sarmiento answered in the affirmative.
29. Chairperson Carbon said, so our ruling, the requirement of 1 Liter sample during bid opening. The PIPAC or DOST-ITDI should be presented by the lowest calculated bidder during post-qualification. In the absence of that PIPAC Certificate, ITDI result, then that can be a ground for disqualification or rejection of the bid. BAC Sec, kindly issue the necessary Addendum.
30. Chairperson Carbon inquired from Mr. Marigomen and Mr. Betic, does that satisfy your concern? to which both the bidders answered in the affirmative.
31. Chairperson Carbon said bidders have until Friday to ask questions. There being no questions, this pre-bid conference for PR No. 21-0021 is concluded. Thank you prospective bidders for participating in this pre-bid and we look forward to your bid submission.

Prepared by:

  
**AMOR E. CONSTANTINO**  
BAC Secretariat - Member

Reviewed by:

  
**JENNIFER P. SISON**  
BAC Secretariat – Head

Noted by:

  
**MICHAEL ANGELO M. CARBON**  
BAC Chairperson