



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
 Zamboanga City

PURCHASE ORDER (PO)

Supplier :	LM METRO HOTEL	P.O. No. :	14169
Address :	Don Toribio St., Tetuan, Zamboanga City	Date :	05-Mar-19
Email address :		Mode of	
Telephone No. :	955-4053	Procurement :	Negotiated
TIN :		Procurement	(Small Value)

Gentlemen/Ladies :
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery :		Delivery Term :	
Date of Delivery :		Payment Term :	

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
5020201002	1	LEASE OF VENUE INCLUDING MEALS FOR RTC AND INHOUSE TRAININGS Lot 1 - RTC Trainings Training Title Tentative Inclusive Dates 1. Public Relations for WD May 21-23, 2019 2. Basic Waste Water Management Seminar June 18-20, 2019 3. Understanding Water Audit for Short and Long Term Strategy for Water Security July 23-25, 2019 4. Technical Seminar for the Board August 6-8, 2019 5. Meter Reading, Plumbing & Leak Detection Techniques September 17-19, 2019	810	pax	P380.00 / pax	Php307,800.00
	2	Lot 2 - Inhouse Training Title Tentative Inclusive Dates 1. Disaster Response April 16-18, 2019 2. Integrated Water Resources Management May 7-9, 2019 3. Basic Marksmanship and Proficiency Firing for Industrial Security Guards August 27-28, 2019 4. Sexual Harassment for GAD and CODI Members Septembet 24-26, 2019 Location: Within City Proper of Zamboanga with free parking space Functionality of Function Roo: Day 1-3 (6:30am-5:00pm) - Available one (1) function room a. Classroom/Lecture setup for a capacity of 20 to 35 participants (6 per table) b. Room must not contain pillars c. Amenities includes: i. Secretariat's table ii. At least 3 microphone units iii. Projector screen and table for LCD Projector iv. Podium v. Whiteboard and Eraser vi. Free and steady wi-fi connection for secretariat vii. Extension Wires viii. Rest rooms ix. Waived electricity charges for use of laptops and projectors for speakers, Secretariat and participants. Other requirements: a. Provision of Janitorial and Maintenance Services b. Adequate security service (24/7) Catering requirements: a. Location must be inside the function room b. Meals for 25-35 participants per training per day c. AM and PM snacks - to be determined by the enduser per training d. Buffet Lunch 1. Soup 2. Main course * Beef * Chicken * Noodles or vegetables 3. Steamed Plain Rice				

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