



**PURCHASE ORDER (PO)**

Supplier :	<b>COPYLANDIA OFFICE SYSTEM CORP.</b>	P.O. No. :	<b>14696</b>
Address :	<b>La Purisima St., Zamboanga City</b>	Date :	<b>April 11, 2023</b>
Email address :		Mode of :	
Telephone No. :	<b>9912446</b>	Procurement :	<b>Negotiated</b>
TIN :			<b>Procurement</b>
			<b>(Small Value)</b>

Gentlemen/Ladies : Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery :	<b>Property Section, ZCWD Motorpool, Pasonanca, Z.C.</b>	Delivery Term :	<b>45-CD</b>
Date of Delivery :		Payment Term :	

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
15404010 8	1	Drum Unit for Develop Ineo + 364e (Black) <b>DR-512 K</b>	1	Unit	Php 19,800.00	Php 19,800.00
	2	Drum Unit for Develop Ineo + 364e (Cyan) <b>DR-512 C</b>	1	Unit	Php 30,800.00	Php 30,800.00
	3	Drum Unit for Develop Ineo + 364e (Magenta) <b>DR-512 M</b>	1	Unit	Php 30,800.00	Php 30,800.00
	4	Drum Unit for Develop Ineo + 364e (Yellow) <b>DR-512 Y</b>	1	Unit	Php 30,800.00	Php 30,800.00
	5	Develop Ineo + 364e Printer - Toner Waste Box <b>WT Ineo+284e</b>	1	Unit	Php 4,076.00	Php 4,076.00
XXXXXXXXXXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX						
(Details Attached)						
Purpose: For CREAS use.						
Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference.						
Note: Warranty Period: 3 months for Expendable supplies after acceptance by the procuring entity.						
Price Validity: 120 CD						
Payment Terms: No COD						
<b>Total Amount in Words</b>						<b>ONE HUNDRED SIXTEEN THOUSAND TWO HUNDRED SEVENTY SIX PESOS</b>
						<b>Php 116,276.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.

Very truly yours,

  
**ATTY. MARK ALLEN M. PAREDES**  
 AGM Finance Group

Conforme :

Signature over Printed name of Supplier

Date

Funds Available :	 <b>LUISA WEE</b>	ALOBS No. :	
		Amount :	
		P.R. No. :	<b>23-0035</b>