



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
Zamboanga City

PURCHASE ORDER (PO)

Supplier :	MARCIAN GARDEN HOTEL, INC.	P.O. No. :	14821
Address :	Gov. Camins Ave., Zamboanga City	Date :	December 19, 2023
Email address :		Mode of :	
Telephone No. :	09956736521	Procurement :	Negotiated
TIN :			Procurement (Small Value)

Gentlemen/Ladies :
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery :	ZCWD Water Treatment Plant, Pasonanca, Z.C.	Delivery Term :	
Date of Delivery :		Payment Term :	

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
5029999063	1	Meals (Buffet) Menu (to be coordinated with the end-user) Main Course -Chicken -Fish -Noodles/Pasta (no pork and shrimps) -Vegetables (no pork and shrimps) -Steamed Plain Rice -Dessert -One (1) round softdrinks Requirement: -Servers during the event -Colored table toppers/tablecloth -State of the art Sound System -One (1) round softdrinks -Complimentary Venue for Four (4) hours -Free use of Projector -Stage Cloth Backdrop -Free Parking area for employees and guests -Venue must be avialable at 8:00 am on December 27, 2023 for the physical set up xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx (Details Attached) Delivery Period: Wednesday, December 27, 2023 at 6:00 pm Purpose: For annual ZCWD Christmas Party. Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference. Note: Warranty Period: 3 months for Expendable supplies after acceptance by the procuring entity. Price Validity: 120 CD Payment Terms: No COD	700	pax	₱430/Pax	Php 301,000.00
Total Amount in Words		THREEE HUNDRED ONE THOUSAND PESOS				Php 301,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.

Very truly yours,

REYNALDO R. CABILIN, MPA
 Acting General Manager

Conforme : _____
 Signature over Printed name of Supplier

 Date

Funds Available :		ALOS No. :	
		Amount :	
	LUIS A. WEE	P.R. No. :	23-0238
	DMA - Accounting & Treasury Department	Date of PR :	December 04, 2023

This form should be prepared in 5 copies. Copy 1 - Original to be attached to Voucher for payment; Copy 2 - Accounting Section; Copy 3 - BAC; Copy 4 - End Users; Copy 5 - File.