PURCHASE ORDER (PO)

Supplier	:	ASTORIA REGENCY	P.O. No.	:	14843
Address	:	Scout Limbaga, Pasonanca. Z.C.	Date	:	February 28, 2024
Email address	:		Mode of Procurement	:	Negotiated Procurement (Small Value)
Telephone No.	:	09178108808			
TIN	:				

Gentlemen/Ladies :

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery	:	Delivery Term	:
Date of Delivery	:	Payment Term	:

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
5029990048	1	Meals (Buffet - Scooping) MENU (to be coordinated w/ the End-user) Main Course - Chicken - Fish - Noodles/pasta (no pork & shrimps) - Vegetables (no pork & shrimps) - Steamed Plain Rice - Dessert - One (1) round softdrinks Requirements: - Servers/waiters during the event - Four (4) Buffet tables - One (1) Buffet table for VIP and Guests - Four (4) scoopers per buffet table - Provides one (1) lechon tray for the VIP buffet table - Free of Charge. - Provide four (4) chaffing dishes for chopped lechon - Free of charge. - Provides lechon chopper - Colored table toppers/tablecloth - State of the art sound system - Provides tables & chairs for the secretariat - Provides red carpet along the aisle - Complimentary venue for four (4) hours - Stage cloth backdrop - Free parking area for employees & guests - Venue must be available at 8:00am on April 1, 2024 for the physical setup. - Four (4) complimentary rooms - Allow ZCWD to utilize the venue for the Thanksgiving Mass at 5:00pm - Payment for corkages and other services must be sent after the event by issuing a Statement of Account. xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx (Details Attached) Delivery Period: April 01, 2024 @ 5:00PM Purpose: For the 50th Anniversary Celebration of the Zamboanga City Water District. Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference. Note: Warranty Period: 3 months for Expendable supplies after acceptance by the procuring entity. Price Validity: 120 CD Payment Terms: No COD	900	pax	₱370/pax	Php 333,000.00
Total Amount in Words		THREE HUNDRED THIRTY THREE THOUSAND PESOS				Php 333,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.

Very truly yours,

REYNALDO R. CABILIN, MPA
Acting General Manager

Conforme :

Cindy A. Wong
Signature over Printed name of Supplier

3-06-24
Date

Funds Available	:		ALOBS No.	:
			Amount	:
		SHERWIN B. ARRIAM	P.R. No.	24-0005