ZAMBOANGA CITY WATER DISTRICT
Zamboanga City

PURCHASE ORDER (PO)

Supplier	:	LOUISE ADS	P.O. No.	: 14852
Address	:	Sto. Niño, San Jose Road, Zamboanga City	Date	: March 12, 2024
Email address	:		Mode of Procurement	: Negotiated Procurement (Small Value)
Telephone No.	:	09369610854		
TIN	:			

Gentlemen/Ladies :
Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery	:	Human Resource Dept., ZCWD Main Office, Pilar St., Z.C.	Delivery Term	:
Date of Delivery	:		Payment Term	:

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
5029990004	1	Customized Retractable Ballpen Requirement: Tube Color: White In Color: Black Colored Printing: ZCWD Anniversary Logo (See attached sample for reference) BRAND & MODEL OFFERED: Ballpen White Ink Black With printing xxxxxxxxxxxxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx (Details Attached) Delivery Period: On or Before March 15, 2024. Purpose: To be distributed to ZCWD customers during the ZCWD 50th Anniversary celebration. Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference. Note: Warranty Period: 3 months for Expendable supplies after acceptance by the procuring entity. Price Validity: 120 CD Payment Terms: No COD	200	pcs	Php 40.00	Php 8,000.00
Total Amount in Words		EIGHT THOUSAND PESOS				Php 8,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.

Very truly yours,

REYNALDO R. CABILIN, MPA
Acting General Manager

Conforme :

Signature over Printed name of Supplier

3/14/24
Date

Funds Available :

SHERWIN B. ABRIAM

ALOBS No. :
Amount :
P.R. No. 24-0059