ZAMBOANGA CITY WATER DISTRICT
Zamboanga City

PURCHASE ORDER (PO)

Supplier	:	Z.C. LM ENTERPRISES	P.O. No.	:	14924
Address	:	Pilar Street, Zamboanga City	Date	:	July 18, 2024
Email address	:		Mode of Procurement	:	Negotiated Procurement (Small Value)
Telephone No.	:	991-1003			
TIN	:				

Gentlemen/Ladies :
Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery	:	Property Section, ZCWD Motorpool, Pasonanca, Z.C.	Delivery Term	:	30-CD
Date of Delivery	:		Payment Term	:	

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
1040702007 F	1	PAPER MULTICOPY LEGAL, 500 Sheets per ream	366	Reams	Php 207.85	Php 76,073.1(
	2	PAPER CLIP, vinly/plastic coated, 33mm	119	Box	Php 8.70	Php 1,035.3(
	3	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	104	Box	Php 18.45	Php 1,918.8(
	4	STAPLE WIRE, Standard	155	Box	Php 28.50	Php 4,417.5(
	5	MARKER, Permanent, Black	212	Pcs	Php 12.00	Php 2,544.0(
	6	RECORD BOOK, 300 pages	81	Book	Php 68.00	Php 5,508.0(
		xxxxxxxxxxxxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxxxxxxxxxxxx				
		(Details Attached)				
		Purpose: For use by various Dept/Div. and to be carried in stock for year 2024 (office Supplies).				
		Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference.				
		Note: Warranty Period: 3 months for Expendable supplies after acceptance by the procuring entity.				
		Price Validity: 120 CD Payment Terms: No COD				
Total Amount in Words		NINETY ONE THOUSAND FOUR HUNDRED NINETY SIX PESOS AND 70/100				Php 91,496.7(

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.

Very truly yours,

REYNALDO R. CABILIN, MPA
General Manager

Conforme :

Signature over Printed name of Supplier

7-23-2024
Date

Funds Available	:		ALOBS No.	:
			Amount	: