



Republic of the Philippines
ZAMBOANGA CITY WATER DISTRICT
Zamboanga City

PURCHASE ORDER (PO)

Supplier : Z.C. PAPERLINE & COMPUTER STATIONERS P.O. No. : 15016
Address : Gov. Lim Ave., Zamboanga City Date : December 06, 2024
Email address : _____ Mode of _____
Telephone No. : 991-1975/991-3088 Procurement : Negotiated
TIN : _____ Procurement : (Small Value)

Gentlemen/Ladies : _____
Please furnish this Office the following articles subject to the terms and conditions contained herein.


Place of Delivery : Office of the General Manager, Zamboanga City Water District, Pilar St., Z.C. Delivery Term : 30-CD
Date of Delivery : _____ Payment Term : _____


STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
50203220 8	1	Executive High Back Leather Chair XXXXXXXXXXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX (Details Attached) Purpose: To be used by the General Manager Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference. Note: Warranty Period: 1 Year for Non-Expendable supplies after acceptance by the procuring entity. Price Validity: 120 CD Payment Terms: No COD	1	Unit	Php 4,095.00	Php 4,095.00


Total Amount in Words : FOUR THOUSAND NINETY FIVE PESOS Php 4,095.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.

Very truly yours,


REYNALDO R. CABILIN, MPA
General Manager

Conforme : 
K/Varado
Signature over Printed name of Supplier
12.9.24
Date

Funds Available : _____

FRITZ P. MAINAR
OIG-AFMD

ALOBS No. : _____
Amount : _____
P.R. No. : 24-0242
Date of PR : September 26, 2024

This form should be prepared in 5 copies. Copy 1 - Original to be attached to Voucher for payment; Copy 2 - Accounting Section; Copy 3 - BAC; Copy 4 - End Users; Copy 5 - File.