

**PURCHASE ORDER (PO)**

Supplier :	CLA CONSTRUCTION INCORPORATED	P.O. No. :	15022
Address :	Blk 3 Lot 10 HB Homes Subdivision, Sinunuc	Date :	December 09, 2024
Email address :		Mode of Procurement :	Negotiated
Telephone No. :	975-5819		Procurement
TIN :			(Small Value)

Gentlemen/Ladies :  
Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery :	Property Section, ZCWD Motorpool, Pasonanca, Z.C.	Delivery Term :	5-CD
Date of Delivery :		Payment Term :	

STOCK NO.	ITEM #	DESCRIPTION	QTY.	UOM	UNIT COST	AMOUNT
10404 010 8	1	Cutter Knife, Heavy duty, small	3	Pcs	Php 30.00	Php 90.00
	2	Cutter blade, heavy duty cutter	1	Tube	Php 45.00	Php 45.00
	3	1/2" Whole Styrofoam Compact (1/2")	20	Pcs	Php 145.00	Php 2,900.00
	4	1/2 Chipboard	15	Pcs	Php 32.00	Php 480.00
	5	Pins	3	Boxes	Php 120.00	Php 360.00
	6	Glitter Paper	15	Packs	Php 100.00	Php 1,500.00
	7	Glue, All purpose, 473ml	3	Pcs	Php 410.00	Php 1,230.00
	8	Glue stick (Big)	15	Pcs	Php 9.00	Php 135.00
	9	Glue Gun (Big)	2	Pcs	Php 140.00	Php 280.00
	10	Maskin Tape 2"	12	Rolls	Php 55.00	Php 660.00
	11	Metallic Foil (Assorted color)	15	Mtrs	Php 15.00	Php 225.00
	12	Glitters (Assorted color)	40	Packs	Php 25.00	Php 1,000.00
	13	Christmas lights	20	Boxes	Php 130.00	Php 2,600.00
	14	Christmas balls	2	Packs	Php 235.00	Php 470.00
	15	Balloons	5	Packs	Php 320.00	Php 1,600.00
	16	Styro Ball (Large size)	20	Pcs	Php 51.00	Php 1,020.00
	17	Cloth	39	Mtrs	Php 30.00	Php 1,170.00
	18	Chord	1	Roll	Php 170.00	Php 170.00
	19	Push pins	3	Boxes	Php 27.00	Php 81.00
	20	Packaging Tape Transparent 2"	2	Rolls	Php 50.00	Php 100.00
	21	Thumb Tacks	4	Boxes	Php 10.00	Php 40.00

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  
(Details Attached)

Purpose: For 2024 ZCWD Christmas Party Physical Arrangement  
 Note: Delivery of Items/Units must be accompanied with Original Copy of P.O., Charge Invoice or Credit Invoice for reference.  
 Note: Warranty Period: 3 months for Expendable supplies after acceptance by the procuring entity.  
 Price Validity: 120 CD  
 Payment Terms: No COD

Total Amount in Words	SIXTEEN THOUSAND ONE HUNDRED FIFTY SIX PESOS	Php 16,156.00
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*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1%) percent for every day of delay shall be imposed.*

Very truly yours,

REYNALDO R. CABILIN, MPA  
General Manager

Conforme :

*Al-PA*  
RONIE ALAMIA

Signature over Printed name of Supplier

Dec 10, 2024

Date

Funds Available :

FRIZ P. MAINAR  
OIC - AFMD

ALOBS No. :  
Amount :  
P.R. No. :  
Date of PR :

24-0273  
November 27, 2024

*This form should be prepared in 5 copies. Copy 1 - Original to be attached to Voucher for payment; Copy 2 - Accounting Section;*